

**VIRGINIA:** County of Lee, to-wit:

At the Regular Meeting of the Lee County Board of Supervisors in the General District Courtroom of the Lee County Courthouse on December 20, 2016 at 6:00 p.m. thereof.

MEMBERS PRESENT: Charles Slemp, Jr., Chairman  
Nathan Cope  
D. D. Leonard  
Larry Mosley  
Robert Smith

MEMBERS ABSENT: None

OTHERS PRESENT: Dane Poe, County Administrator  
Jeny Hughes, Administrative Assistant

OTHERS ABSENT: Stacy Estep Munsey, County Attorney

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**INVOCATION**

Norman Clark, Retired Pastor of Ewing Circuit of United Methodist Church

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**PLEDGE TO THE FLAG**

Larry Mosley led the Pledge to the Flag.

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**MEETING CALLED TO ORDER**

The meeting was called to order at 6:07 p.m.

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The chair recognized Larry Gullion for a brief address to the board.

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**KEOKEE HIGH SCHOOL ALUMNI ASSOCIATION  
LARRY GULLION**

Larry Gullion, Keokee School Alumni Association, thanked the Board for the grant that was given last month and stated that the money would go to help getting a septic system to serve the gym.

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## **DEPARTMENTAL REPORTS**

### **ECONOMIC DEVELOPMENT**

Dane Poe reported that representatives from the Virginia Department of Economic Development Partnership came down to look at the County, primarily to view the Constitutional Oaks Building. A flyer, developed by Newmark, Grubb, Knight, Frank, was given out showing the specs of the building and what is available. That group has been given exclusive marketing on the building for the next two years and they are actively working on that. Mr. Poe attended a meeting at UVA Wise regarding the possible creation of a Regional Economic Development Partnership Organization to determine if it is something that would be beneficial and how it would blend with existing organizations that are already marketing in this area. He also attended a Regional Economic Developers meeting at VCEDA in November.

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### **TOURISM**

Dane Poe reported that he has not been able to do much with Tourism, and has not been able to schedule a meeting due to scheduling conflicts. The social media sites have not been updated since the Director left.

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## **CONSTITUTIONAL OFFICERS**

### **TREASURER'S REPORT**

The Treasurer's Report for the month of November 2016 was submitted as follows:

Revenues	\$ 8,638,001.38
Expenditures	\$ 5,190,795.09
General Fund	\$ 7,875,234.35
Total Assets and Liabilities	\$14,598,175.17

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### **PUBLIC EXPRESSION**

The Chairman opened the floor for public comment and advised that each speaker would be limited to a three-minute time-period for individuals, and 5-minute time-period for a group.

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There was no public comment.

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The Chairman closed the floor.

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### **APPROVAL OF MINUTES**

It was moved by Mr. Mosley, seconded by Mr. Cope, to approve the minutes of the November 10, 2016 Recessed Meeting and November 15, 2016 Regular Meeting. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Mosley, Mr. Leonard, Mr. Slemp, Mr. Smith

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### **REFUNDS**

It was moved by Mr. Cope, seconded by Mr. Mosley, to approve the following refunds. Upon the question being put the vote was as follows.

Peggy Louise Johnson	\$ 64.00
Inez D. Scott	\$ 30.94
Lee Boosters	\$179.74
Emmett W & Cathy Wider	\$148.20

VOTING AYE: Mr. Cope, Mr. Mosley, Mr. Leonard, Mr. Slemp, Mr. Smith

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### **PAYROLL**

The County Administrator reports that payroll warrants have been issued.

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## **APPROVAL OF DISBURSEMENTS**

It was moved by Mr. Mosley, seconded by Mr. Smith, to approve the disbursements for the month of November in the amount of \$187,251.18. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

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## **DELEGATIONS**

### **MOUNTAIN EMPIRE COMMUNITY COLLEGE DR. SCOTT HAMILTON QUARTERLY UPDATE**

Dr. Scott Hamilton, Mountain Empire Community College President, reported that enrollment for the fall was down 5% from last year, which is following the state trend. The enrollment for spring is down 14% as of now, but it is still too early to project. He stated that Mountain Empire is ranked number two in the State for workforce education, and that the college just finished up its capital campaign and raised over \$9,000,000.00, which will go toward scholarships and simulation labs.

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### **ELECTORAL BOARD GERALD WILLIAMS OFFICE SPACE**

Gerald Williams, Chairman of the Electoral Board, addressed the Board about the need for more office and storage space. They requested that the Board allow them to look for vacant spaces where the Registrar's Office and Electoral Board may be able to relocate and have more space.

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## **FINANCE**

### **QUARTERLY APPROPRIATIONS**

It was moved by Mr. Mosley, seconded by Mr. Cope, to adopt Resolution 16-036. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

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**RESOLUTION**  
**QUARTERLY APPROPRIATIONS**  
**16-036**

**WHEREAS**, the Lee County Board of Supervisors has approved the Headstart Budget, Lee County Public School Budget and Virginia Public Assistance Budget for FY2016-17; and

**WHEREAS**, it is now necessary to appropriate sufficient funds for the contemplated expenditures as they are contained in the Headstart, Lee County Public School and Virginia Public Assistance Budgets;

**NOW, THEREFORE, BE IT RESOLVED**, that the following activities, 25% of the amount shown is appropriated for a 3-month period ending March 31, 2017

**HEADSTART**

Federal Funds	\$ 1,370,586
TOTAL HEADSTART	\$ 1,370,586

**VIRGINIA PUBLIC ASSISTANCE**

Federal/State Funds	\$ 7,492,260
Local Funds	<u>1,306,622</u>
TOTAL VIRGINIA PUBLIC ASSISTANCE	\$ 8,798,882

**LEE COUNTY PUBLIC SCHOOLS**

Federal, State & Other Funds	\$36,487,212
Local Funds	<u>4,542,042</u>
TOTAL LEE COUNTY PUBLIC SCHOOLS	\$41,029,254

Source of Revenue:

Federal Funds	\$ 3,576,454
State Funds	26,213,792
Other Funds	73,600
Self Insured Health Fund	3,759,000

Local Funds	4,542,042
Textbook Carryover Funds	967,366
Child Nutrition Program	<u>1,897,000</u>

TOTAL PUBLIC SCHOOLS \$ 41,029,254

1. The Lee County Treasurer is hereby authorized and directed to transfer sums as needed to meet expenses already incurred. The transfer will be from the General Fund to the Headstart, Public School and Virginia Public Assistance funds and will not exceed the foregoing three months appropriations.

The Lee County Treasurer is also directed to revert all unexpended balances of the Headstart, Public School and Virginia Public Assistance Funds to the General Fund as of the beginning and ending of Fiscal Year 2016-2017.

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**NEW BUSINESS**

**BOARD APPOINTMENTS**

**LONESOME PINE OFFICE ON YOUTH**

It was moved by Mr. Mosley, seconded by Mr. Slemp, table these appointments. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

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**SOUTHWEST VIRGINIA EMS COUNCIL**

It was moved by Mr. Smith, seconded by Mr. Cope, to re-appoint Freda Ayers to a one-year term on the Southwest Virginia EMS Council. Ms. Ayers's term will expire December 31, 2107. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

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**UPPER TENNESSEE RIVER ROUNDTABLE**

It was moved by Mr. Cope, seconded by Mr. Mosley, to re-appoint Shawn Morris and Bill Carter (alternate) to two-year terms on the Upper Tennessee River Roundtable. Mr. Morris' and Mr. Carter's terms will expire December 31, 2018. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

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**ELYDALE WATER PROJECT RESOLUTION**

Mr. Poe presented the Board with a Resolution consenting to appropriate any Community Development Block Grant funds received for the Elydale Water Project. He expects to receive the actual CDBG contract by February but this is a pre-contract item that has to be approved prior to actual issuance of the grant.

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It was moved by Mr. Cope, seconded by Mr. Slemp, to adopt the following Resolution. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

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**RESOLUTION  
16-037  
County of Lee**

The County of Lee, Virginia does hereby resolve to appropriate \$696,141 from the Virginia Department of Housing and Community Development Block Grant funds and to the Construction of the Elydale Water Project.

The County of Lee is in no way committed to spend the \$696,141.38 if funds from the Virginia Department of Housing and Community Development Block Grant are not received.

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**INTERAGENCY AGREEMENT FOR ELYDALE WATER PROJECT**

Mr. Poe presented the Board with a copy of the proposed interagency agreement between the Board of Supervisors and the Public Service Authority for construction of the Elydale Water Project. The County serves as the recipient of the Community Development Block Grant and Appalachian Regional Commission grant funds and passes them through to the PSA for actual construction for the project. This agreement outlines the responsibilities of each party and is a requirement of the Department of Housing and Community Development in order to receive the grants. Mr. Poe reported that there were a few changes made to the original agreement; the word drawdown was replaced with

remittances in six places, and the acronym DHCD was either added or moved in a few paragraphs.

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It was moved by Mr. Mosley, seconded by Mr. Slemph, to approve the Interagency Agreement for Elydale Water Project as amended. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

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### **EMERGENCY COMMUNICATION SYSTEM**

Mr. Poe reported that there was meeting with Motorola last week, there is still some information to gather on the total number of radios and options on tower sites were discussed.

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Mr. Cope added that if it does move forward, instead of waiting for all of the towers, the County can go ahead and get the radios and be using those.

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### **LEGISLATIVE RECEPTION**

Mr. Poe reported that the Legislative Reception would be held on January 26 and he would need to know by Thursday who plans to attend so rooms could be reserved.

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### **REPORTS AND RECOMMENDATIONS OF THE COUNTY ATTORNEY**

None.

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### **REPORTS AND RECOMMENDATIONS OF THE COUNTY ADMINISTRATOR**

Mr. Poe stated all he has would be for Closed Session under Personnel.

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### **REPORTS AND RECOMMENDATIONS OF THE BOARD**

None.

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### **HOLIDAY SCHEDULE**

Mr. Poe reported that the County Offices would be closed on following holidays.

December 23 and 26 for the Christmas Holiday  
January 2, 2017 for the New Year's Holiday.

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### **CLOSED SESSION**

It was moved by Mr. Leonard, seconded by Mr. Mosley, to enter Closed Session pursuant to Section 2.2-3711 A.1. Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

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It was moved by Mr. Mosley, seconded by Mr. Leonard, to come out of Closed Session. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemp, Mr. Smith

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### **CERTIFICATE OF CLOSED SESSION**

It was unanimously agreed as follows.

**WHEREAS**, the Lee County Board of Supervisors has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3711 of the Code of Virginia requires a Certification by this Lee County Board of Supervisors that such Closed Meeting was conducted within Virginia law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Lee County Board of Supervisors hereby certified that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Closed Meeting in which this Certification Resolution applies and (ii) only such public business matters as were identified in the Motion convening the Closed Meeting were heard, discussed or considered by the Lee County Board of Supervisors.

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It was moved by Mr. Mosley, seconded by Mr. Slemph, to adjourn the meeting. Upon the question being put the vote was as follows.

VOTING AYE: Mr. Cope, Mr. Leonard, Mr. Mosley, Mr. Slemph, Mr. Smith

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CHAIRMAN OF THE BOARD

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CLERK OF THE BOARD